



INTERNATIONAL CONFERENCE AHRB COPYRIGHT RESEARCH NETWORK

29-30 June, 2004. London. UK.

CONFERENCE REGISTRATION FORM (Off-Line)

Bookings must be made with payment in advance of the conference. Payment can be made by using either of the following methods:

- Making a **credit card booking** for your place at the Conference. Please complete the On-line Conference Registration form at www.copyright.bbk.ac.uk (this will be available from about middle of March).
- Using a **cheque or banker's draft** and by downloading the Off-line Conference Registration form as a .pdf file. The form should be completed and returned to Valerie Hoare (address as below), together with a cheque or banker's draft drawn up in Pounds Sterling for the appropriate amount (see below) and made payable to **Birkbeck College**.
- Requesting an **invoice** to be sent to the institution sponsoring the participant.

We strongly encourage you to book **before 21st May, 2004**.

Accommodation

Accommodation must be booked separately and individually by conference participants. Facilities are not available for this to be done on-line or through the Law School at Birkbeck, but a list of accommodation in the area is available from Valerie Hoare on v.hoare@bbk.ac.uk.

Cancellations and Refunds Policy

If you are unable to attend the event for which you have booked, please let Valerie Hoare know as soon as possible. If a cancellation is made before 21st May 2004, a full refund will be given. If a cancellation is received after that date but before 21st June 2004, a refund of 50% of the conference fee will be returned. If a cancellation is received on or after 21st June 2004, no refund can be given.

AHRB CONFERENCE REGISTRATION FORM (Off-Line)

Your details:

Title:	<input type="text"/>
First Name:	<input type="text"/>
Surname:	<input type="text"/>
Job Title:	<input type="text"/>
Organisation:	<input type="text"/>
Address:	<input type="text"/>
	<input type="text"/>
Town City:	<input type="text"/>
County/State/Province:	<input type="text"/>
Postal Code:	<input type="text"/>
Country:	<input type="text"/>
Tel. No:	<input type="text"/>
Fax No:	<input type="text"/>
E-mail address:	<input type="text"/>

Please be careful to enter this e-mail address correctly.

Dietary requirements (please tick relevant box):

- No dietary requirements
- Vegetarian
- Fish but not meat
- Vegan
- Gluten-free

Registration option (please tick relevant box):

- Conference registration only (£120)
- Conference registration with dinner (£155)
- Conference registration only, *student rate* (£75)
- Conference registration with dinner, *student rate* (£100)

Payment method (please tick relevant box):

- Cheque*
- Banker's draft*
- Invoice**

* To be drawn in Pounds Sterling, made payable to ***Birkbeck College***, and sent together with this form to Valerie Hoare at the address below.

**If you would like to request an invoice, please tick the relevant box, indicate to whom the invoice should be sent, and return the completed form to Valerie Hoare

Please now read our Privacy (Data Protection) Statement before proceeding:

Privacy (Data Protection) Statement

The personal data submitted using this form will be used by staff within Birkbeck's Finance Office and Birkbeck's School of Law to process your booking request and the payment service provider to process your payment. Data that you submit will not be used for any other purpose and will not be passed to any other parties other than those specified above.

If you have any questions concerning the use of this data, or if your contact details change, please contact:

Valerie Hoare
AHRB Copyright Network Administrator
School of Law
Birkbeck, University of London
Malet Street
London WC1E 7HX, UK

Tel: 020 7323 4408

Fax: 020 7631 6506

Email: v.hoare@bbk.ac.uk